

Instructions to Candidates (CSIR-AMPRI)

New Registration

- Candidates must apply for scientific positions against the advertisement through the Online Recruitment Portal only.
 - Candidates must register with a valid Email Address by clicking on the "New Registration" button.
 - Upon successful registration, an OTP (One-Time Password) will be sent to the registered email address.
 - The candidate must enter the OTP, fill in Title, Name, Contact Number, and set a Password.
 - After successful registration, candidates can log in using their registered email address and password.
 - Online application registration and filling will be closed at the specified date and time (e.g., 10-Dec-2025 at 11.59 PM IST in the original, but refer to the specific advertisement on the CSIR-AMPRI website for the actual closing date).
 - Candidates can apply for multiple postcodes, provided they fulfill all eligibility criteria for each individual postcode.
 - Candidates must complete a separate application (excluding primary/registration details) and pay the requisite application fee separately for each postcode.
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Filling of Application Form

- Log in using your registered email address, password, and enter the captcha.
- The Online application form generally consists of pages like: Positions, Profile, For Multiple Positions Update Profile, and Print Application.
- Profile: Click on Profile and enter details like Date of Birth, Category, PwBD, Marital Status, and CSIR Laboratories/Institutes Employee status, then submit.
- Positions: Select the Post code for which you want to apply.
- Personal Details: Enter your personal details, upload relevant documents, and follow instructions for all fields. Click save & next.
- Contact Information: Enter Address, Country, and email. Click save & next.
- Family Details: Enter family details and click save & next.
- Other Details: Upload relevant documents and enter required fields. Click save & next.
- Academic/Technical Qualification: Enter qualifications and upload the relevant documents. Use the Edit button to enter and update fields. Click save & next.
- Ph.D. Details: Enter details, upload the relevant document, and click save & next.
- Employment Details: Enter Post M.Tech./Ph.D. employment details. Click save & next.

- Publications/Patents/Awards/Projects: Enter details for Publications, Patents (if any), Award/Honours (if any), and Research Projects (if any). Upload relevant documents where requested. Click save & next after each section.
 - Other Employment Details: Enter general Employment Details and Employment Details for Government Servants. Click save & next.
 - Miscellaneous: Enter Countries Visited, Languages known, Suitability for the position, and References (if any). Click save & next after each section.
 - Additional Documents: Upload Additional Relevant Documents, if any, and click save & next.
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Submission and Payment

- Enter payment details, where applicable, and click save & next.
- Preview the application you have filled and save.
- Candidates can log in multiple times, fill information, and save to update the filled information before final submission.
- After filling all pages and uploading documents, the candidate must click the "Final Submit" button.
- IMPORTANT: Once the application is submitted, the candidate will not have access to edit the Online Application Form for any corrections or updating. Ensure the form is complete and correct in all respects.
- Candidates should retain a copy of the application print-out and any payment details for their records.

Do NOT send a hard copy of the application after submission. Candidates will be requested to submit a hard copy of the application along with relevant documents at the appropriate time.

Payment Details (CSIR-AMPRI)

- The application fee for CSIR-AMPRI is Rs. 500/- for each post of the advertisement.
- Candidates belonging to SC/ST/PH/Women/CSIR Employees/Abroad Candidates are exempted from the application fee.
- **Candidates are required to remit the application fee through the link provided at the landing page (link - <https://forms.easebuzz.in/register/CSIR-AMPRI44yu4/ApplicationFee>) and then fill up the transaction details in the online application.**
- The fee is non-refundable.